

# LINBY PARISH COUNCIL

## Minutes of the Council Meeting held at Brooke Farm on Monday 19<sup>th</sup> January 2026

**Present:** Cllr's D Ireland (Chair), C Harrison (Vice-Chair), C Hardstaff, W Lewis, E Tunstall, S Molsom, J Brothwell and the Clerk.

### **1.0 Apologies for Absence**

Cllr's M Smith, S Pickering (GBC), S Bestwick (GBC & NCC)

### **2.0 Declarations of Personal and Prejudicial Interests**

None

### **3.0 Approval of the minutes**

The minutes of the November 2025 meeting were approved by the Parish Council and signed by the Chair, Cllr D Ireland and Vice-Chair Cllr C Harrison

### **4.0 Matters arising**

#### **4.1 Defibrillator**

The Clerk advised the PC that the battery charge-pak for CR Plus Defibrillators are being discontinued in February. Cllr Harrison agreed to investigate the make/model of the Defibrillator on Main Street.

### **5.0 Open Forum**

None

### **6.0 Flooding in the Parish**

Cllr Ireland gave an update on the meeting held at the end of November with Nick Clarke, Senior Flood Risk Officer at NCC. They looked at the drains and lifted all the manholes on Wighay Road. One of the drains near the first house at Strata needs to be investigated to find out whether it is connected to anything. It's unclear where the drain near Ward Avenue is connected to. It was apparent that no one has an overview of the drainage in the area. Walking further down Wighay Road, where the SSSI site is, the ditch is non-existent; all the ditches are at surface level. Nick Clarke has advised he has a works brief this week and will conduct a survey next month which will include looking at the downstream connection. Once the PC have the information from the drainage survey, they will update the Strata residents. Cllr Ireland advised it was a productive meeting. They discussed the silt water in the docks, and it was mentioned that Silt barriers should be in place. The Top Wighay development should be completed in stages, with small parcels of land at a time, they shouldn't be clearing the whole site. Cllr Molsom commented that the watercourse opposite Brooke Farm is often very brown, even when there has been no rain and assumes this is from the balance ponds at Top Wighay when they are released, however, it is silt that is being released into the watercourse.

Cllr Ireland contacted Matt Duckworth, the drainage engineer, and after some camera work it was confirmed the section of footpath near the pub has a badly damaged culvert underneath. The PC will prioritise this section of footpath with works intended at the same time as the repairs to the culvert. Cllr Ireland to meet Cllr Bestwick and Paula Johnson (Via) on 27<sup>th</sup> January to discuss the works to the footpath.

### **7.0 CIL (Community Infrastructure Levy)**

CIL account balance: £4,501.03. Cllr Ireland advised she and the Clerk had a Teams meeting with Lewis Widdowson, who confirmed CIL can only be spent in the Parish area. Papplewick PC contacted the PC to request a CIL contribution towards their playground restoration, but this would not be allowed under the regulations. Cllr Harrison commented she would like a bike store in the village or cycle lanes between Linby and Papplewick. It was agreed the PC set up a sub-committee of Councillors and residents/school/church etc. Details to be included in the upcoming newsletter.

Cllr Harrison contact Dave at JKE Web Design re including a link on the website for an online survey for residents to state their priorities for the CIL i.e. open green space, infrastructure, cycling etc. Cllr Ireland commented the priority for the next tranche of CIL is the culvert near the pub.

## **8.0 S106**

### **8.1 £39K Maintenance Contribution**

The Clerk to chase Lewis Widdowson for the payment.

### **8.2 Sherwood Gate Ecology Park**

The Clerk contacted Lewis Widdowson last year regarding the S106 assigned to grassed areas at Sherwood Gate and asked whether this has been signed over to a management company and to provide the PC with details. Clerk to chase.

## **9.0 Lengthsman Scheme**

Cllr Bestwick reported the scheme will continue in 26/27, however the hours may be reduced due to an increase in the Lengthsman's hourly rate. Jobs outstanding include sanding down the nativity box.

## **10.0 Green Spaces Maintenance**

### **10.1 Quotes for grass maintenance**

Cllr Lewis to contact Weed Free to update their quote as it was incorrect. He has contacted another company who specialise in Wildflowers to provide maintenance at the Heritage Centre.

### **10.2 Coronation Bench replacement**

Cllr Ireland confirmed the bench has been ordered.

### **10.3 Pruning cherry trees on the Village Green**

Cllr Lewis to obtain detailed quote due to GBC requiring exact measurements to approve the application.

### **10.4 GBC Road sweeping disputed invoices**

The Clerk advised GBC sent recovery notices for the disputed invoices, after Esther Storer advised they had been out to sweep the roads. Cllr Lewis commented he had not seen the road sweeper on the days they said they had been out to the village. The PC had agreed to pay the disputed invoices.

### **10.5 GBC Road sweeping contract 26/27**

The PC agreed to continue with the sweeping contract in 26/27. Clerk to pursue.

## **11.0 Heritage Centre**

### **11.1 Quotes for Painter and Decorator**

Cllr Ireland advised Mr Ireland will provide a quote for the works - the PC agreed. The PC to obtain another quote. The PC advised of a burst water pipe - Cllr Lewis to contact a plumber.

### **11.2 Cutting back vegetation**

Cllr Hardstaff confirmed she has contacted Lee Scudder (NCC).

## **12.0 Parking on Church Lane (during football matches)**

Cllr Tunstall reported cars are still parking both sides of the entrance and down Church Lane.

## **13.0 Police Off-Road Bike Team update**

No updates

## **14.0 Replacement bin on Linby Trail (GBC)**

No updates

## **15.0 Local Government Re-organisation - Update from Cllr Bestwick**

None

## **16.0 I.T Update**

### **16.1 Council owned emailed addresses to set up**

Some Councillors are unable to set up council owned emails on their phones. Cllr Harrison suggested they use Webmail.

### **16.2 Ongoing IT Maintenance**

Cllr Harrison advised Dave at JKE Web Design will provide the ongoing maintenance of the website at a cost of £150.00, which includes the domain renewal.

### **16.3 Assertion 10 training**

The Clerk advised Assertion 10 is the new digital and data compliance requirements which forms part of the AGAR (Annual Governance and Accountability Return). All Parish Councils will need to confirm compliance in the 2025/26 audit. The Clerk advised she is attending a training session on the 20<sup>th</sup> January and will report back with more information.

## **17.0 Carols around the Tree**

The event raised £240.00, which was agreed to be donated to the Hope Lea Project in Hucknall.

## **18.0 Finance Committee Meeting – update**

The minutes of the Finance Committee meeting were circulated prior to the meeting.

### **18.1 RESOLUTION to approve the budget 2026/2027**

Resolution to approve the budget for 2026/2027; ALL agree

### **18.2 RESOLUTION to approve the Precept for 2026/2027**

Resolution to approve the precept of £30,337; ALL agree

### **18.3 PC to sign GBC's Precept Form C**

GBC's precept form C was signed by the Chair and two Councillors

### **18.4 RESOLUTION to utilise the Community Project Reserve for a barrel at Bottom Cross**

Prior to the meeting, Cllr Bestwick emailed the PC to offer £300 towards a project from the Local Councillors Fund. The PC agreed for this to be used towards purchasing a new barrel at Bottom Cross.

### **18.5 RESOLUTION to utilise the Small Business Rates Relief Grant for renewing posts at the docks**

The Clerk to contact Via for information on the type of materials acceptable. Resolution to utilise the Small Business Rates Relief Grant for renewing posts at the docks; ALL agree

## **19.0 HR Committee Meeting – Confidential Item**

Cllr Brothwell gave a brief overview of the HR Committee meeting held on 12<sup>th</sup> January.

## **20.0 RESOLUTION to adopt the Grants Policy**

Resolution to adopt the Grants Policy; ALL agree.

## **21.0 Neighbourhood Plan – next steps**

Cllr Ireland advised Hannah Barter has almost completed the draft NP. She advised GBC are not going ahead with an Article 4 Directive; however a policy will be included within the NP which covers walls etc. There is a new NPPF published which Hannah will review against the NP policies.

## **22.0 Top Wighay – Allocated Land**

No updates

## **23.0 Correspondence received**

*All correspondence was circulated to the PC prior to the meeting.*

## **24.0 Planning Matters**

New Applications: None

Current Applications:

<u>Ref / Location</u>	<u>Details</u>	<u>Outcome</u>
2025/0217, Land at Top Wighay Farm	Variation to S106 to allow larger percentage of affordable housing	Unknown
2025/0107, Abbey Quarry	Appeal	Not yet decided
2025/07298TPO, Linby House	Tree works	Conditional permission

## **25.0 Funding**

Finance Report incl. Bank Statement Approval

The Parish Council approved the bank statement.

### Bank Balances

Current account: £25,582.57 Savings account: £24,117.01 CIL account: £4,501.03

### Payments

Total = £5,547.42

01/11/2025	E Gretton - Oct wages and home office expenses	£580.38
01/11/2025	HMRC - Employer NI and Tax	£81.30
01/11/2025	NCC - Pension Fund - Oct	£170.89
12/11/2025	C Hardstaff - Reimburse for flag (white ensign)	£9.59
18/11/2025	A Sharpe (Lengthsman) - Reimburse for felt cork board for noticeboards	£64.52
18/11/2025	Mr Trevor Snowball - Reimburse for materials to repair bench	£37.89
24/11/2025	A Sharpe (Lengthsman) - Reimburse for concrete screws	£18.49
24/11/2025	Joe Walker Haulage - Christmas tree delivery	£90.00
28/11/2025	Four Season Lawn Care - Treatment 3	£152.00
28/11/2025	Leisure Lites - 100 Warm LED Connectable lights	£72.00
28/11/2025	Linby Brass Band - Carols event	£275.00
28/11/2025	ICO Registration - Data Protection Certificate	£47.00
01/12/2025	E Gretton - Nov wages and home office expenses	£580.38
01/12/2025	HMRC - Employer NI and Tax	£81.30
01/12/2025	NCC - Pension Fund - Nov	£170.89
05/12/2025	Leisure Lites - Extension Lead, Power Lead & 3M Warm white clusters	£58.80
05/12/2025	A Sharpe - Reimburse for Concrete screws (addition to above)	£14.99
05/12/2025	W Lewis - Reimburse for hot chocolate for Carols event	£41.00
05/12/2025	W Lewis - Reimburse for LED Compact Lightchain	£39.99
15/12/2025	Bancroft Consulting - NP Support, Highways advice - BCL25070	£360.00
15/12/2025	W Lewis - Reimburse for cream/chocolate for Carols event	£15.75
15/12/2025	Howard Marshall Engineering Ltd - Repairs to mower	£917.08
17/12/2025	Reuben Shaw & Sons Ltd - Christmas Tree	£456.00
01/01/2026	E Gretton - Dec wages & home office expenses	£580.38
01/01/2026	HMRC - Employer NI and Tax	£81.30
01/01/2026	NCC - Pension Fund - Dec	£170.89
07/01/2026	Notts ALC (NALC) - Assertion 10 training for Clerk (20/1)	£10.00
07/01/2026	GBC - Road sweeping Apr, May, Jun. Invoice Number: 408423604	£151.20
07/01/2026	GBC - Road sweeping Jul. Invoice Number: 408428138	£50.40
07/01/2026	GBC - Road sweeping Oct. Invoice Number:	£50.40
09/01/2026	Water Plus - Standing charge & usage at the Heritage Centre	£79.16
16/01/2026	J Brothwell - reimburse for refreshments for Carols around the tree event	£38.45

Receipts

Total = £1,815.98

07/12/2025	Yougov Plc – Donation from Michelle Welsh (MP) for carols event	£100.00
09/01/2026	HMRC – VAT Reclaim	£1,715.98

**26.0 Councillor’s Reports**

**26.1 Abandoned car, Linby Meadows entrance**

The Police have been made aware of the vehicle. Clerk to contact the Police Beat Manager to find out when it will be moved.

**26.2 Sherwood Forest Plaque**

The Clerk circulated an email prior to the meeting re purchasing a Sherwood Forest Plaque from the Sherwood Forest Trust. The Parish Council agreed.

**27.0 Date of next meetings**

The next Full Council meeting will be moved to **16<sup>th</sup> February 2026** at Brooke Farm, Main Street, commencing 7:30pm.

**The meeting ended at 21:12**

Signed .....  
Chair of the Parish Council

Signed .....  
Vice-Chair of the Parish Council